Employment Development Agency

Seventh Annual Report

For the Year Ending
March 31, 2000

Prince Edward Island
CANADA

102-04927/

Message of the Minister

The Honourable Gilbert Clements
Lieutenant Governor
Province of Prince Edward Island

May It Please Your Honour:

I have the honor to submit herewith the Annual Report of the Employment Development Agency for the period April 1, 1999 to March 31, 2000.

Your Obedient Servant,

Michael F. Currie
Minister of Development and Technology

Message of the Chief Executive Officer

The Honourable Michael F. Currie
Minister of Development and Technology
Province of Prince Edward Island
Charlottetown, PEI

Sir:

I have the honor to submit the seventh Annual Report of the Prince Edward Island Employment Development Agency covering the fiscal year April 1, 1999 to March 31, 2000.

Respectfully Submitted,

James F. Johnston
Chief Executive Officer, Employment Development Agency

Introduction

The Employment Development Agency completed its seventh year of operation March 31, 2000. The Agency provided wage subsidies to community groups, nonprofit organizations, municipalities, departments and agencies to stimulate new employment opportunities on Prince Edward Island. In fiscal year 1999/2000 the Agency authorized a total of 1,217 projects, employing 2,204 people for a total of 16,909 person weeks of employment. See Appendix A for program statistics.

Operations

Management is responsible for the delivery of all Agency projects with primary responsibilities being: budgeting, budget management, payroll, project management, placements and payroll audits. As of March 31, 2000, the Agency had on staff six full-time and three part-time employees. The approved operating budget for the fiscal year was $3,683,500 with actual expenditures totalling $4,832,334. Detailed expenditures are shown in Appendix B.

Project Reports

Forestry Projects

The Employment Development Agency subsidized wages for Job Creation Projects carried out by the Department of Agriculture and Forestry. In fiscal 1999/2000 there were 21 projects approved, creating 1,334 weeks of employment for 132 people. The following summarizes the work carried out:

Provincial Forests

EDA employees assigned to work in the Provincial Forest completed the following tasks: 22 ha thinning; 54.8 ha manual plantation maintenance; 19.7 ha plantation pruning; 4.7 km right of way cutting; 11.4 ha of forest harvesting; 2.9 km manual road maintenance; 34 ha brush burning; 12.3 km. right of way clearing for forest roads and ski trails; 8,706 trees planted in special treatments; 34 km of right of way maintenance; 4.5 km boundary line maintenance; bridge construction; and 24 weeks of clerical support in the Western District. Employees assisted in several serious forest fire suppression operations as well as the mop up and repair of equipment, the field partnering for the balsam fir tipping project, cone collection, erosion control projects, signage installation, trails development, trial winter harvest of ground hemlock, equipment maintenance, repair, and fabrication, and lawn and building maintenance under the supervision of Provincial Forests staff.

Employees were provided approximately 87 weeks of direct training instruction as silviculture workers and this was followed up with on-the-job training for the balance of the projects on which they worked.

Demonstration Woodlots
The EDA crew implemented the maintenance of the 9.4 km Demonstration Woodlot trails, grass mowing of the parking areas on 6 Demonstration Woodlots, and the construction and placement of interpretive signs. They also provided the primary maintenance for the Memorial Forest and implemented other support activities as required.

J. Frank Gaudet Tree Nursery
EDA employees working at the J. Frank Gaudet Tree Nursery provided the labour support for the ornamental nursery production program.

Dover Seed Orchard
The Dover crew provided the wide variety of labour functions required at the Dover Seed Orchard from site maintenance to cone collection.

Special Projects (Nonprofit Organizations)

The Special Projects Division of the Employment Development Agency provides wage subsidies to nonprofit organizations and the public sector for short term employment projects. The projects vary in scope as well as duration. In fiscal 1999/2000, there was a total of 801 projects approved, creating 10,727 person weeks of employment, providing short term employment for 1,430 Islanders. Some major project sponsors included the Souris & Area Wildlife Federation, Montague Lions Club, the PEI Blueberry Growers Association, Chances, PEI Provincial Exhibition (New Old Home Week), Salvation Army, Summerside Boys and Girls Club, PEI Shellfish Association and the O'Leary Wildlife Federation.

Jobs for Youth (Private and Nonprofit Sector)

The private and nonprofit component of the Jobs for Youth program provided funding toward wage costs to assist businesses and nonprofit organizations in providing meaningful employment to Island students and youth. The average duration of a project was eight weeks. In fiscal year 1999/2000, under the private sector 158 projects were approved, employing 175 individuals, for a total of 1,377 person weeks of employment. Under the nonprofit sector 167 projects were approved, employing 240 individuals, for a total of 1,849 person weeks of employment.

Jobs for Youth (Public Sector)

The public sector component of the Jobs for Youth program provided work experience for Island students. Work was created by provincial departments and agencies, sponsoring short term projects operating between May and September. The average duration of a project was eight weeks. In fiscal year 1999/2000, under the public sector 70 projects were approved, employing 227 students, for a total of 1,622 person weeks of employment.

Appendix A
1999/2000 Program Statistics

Programs	Projects Approved	Employees	Person Weeks
Forestry	21	132	1,334
Special Projects	801	1,430	10,727
Jobs for Youth			
- Private Sector	158	175	1,377
- Nonprofit	167	240	1,849
- Public Sector	70	227	1,622
Totals	**1,217**	**2,204**	**16,909**

Appendix B
1999/2000 Financial Report

	Estimates	Expenditures
Management		
Administration	$10,500	$ 10,543
Equipment	2,600	6,992
Material & Supplies	4,700	4,603
Professional Services	500	0
Salaries & Wages	305,200	300,490
Travel & Training	9,400	7,385
Total	332,900	330,012
Special Project (*Forestry*)		
Salaries & Wages	584,500	384,525
Total	584,500	384,525
Job Creation & Placement (*Special Projects*)		
Salaries & Wages	150,000	155,690
Grants	1,702,700	3,050,835
Total	1,852,700	3,206,525
Jobs for Youth *(Private & Nonprofit)*		
Grants	550,000	543,714
Total	550,000	543,714
Jobs for Youth *(Public Sector)*		
Wages	363,400	367,557
Total	363,400	367,557
TOTAL AGENCY	**$3,683,500**	**$4,832,334**